

Application for Business License



The Mayor & Council of Middletown
 19 West Green Street
 Middletown, DE 19709-1315
 Phone: (302) 378-3587 Fax: (302) 378-5675
www.middletown.delaware.gov
permits&inspections@middletown.delaware.gov

The undersigned applicant, being duly authorized by law to practice, conduct, pursue or carry on the business of _____

hereby makes application in accordance with an Ordinance of the Town of Middletown for a business license for the period ending December 31, 20 _____ and submits herein the following information:

1. Applicant's Name & Title _____
2. Trade Name of Business _____
3. Mailing Address for License _____
 _____ Street _____ P.O. Box # _____
 _____ City _____ State _____ Zip Code _____
4. Business Phone & Fax Numbers: _____
 _____ Phone _____ Fax _____
5. Physical Address of Business _____
 _____ Street _____
 _____ City _____ State _____ Zip Code _____
6. Nature of Business _____
7. State Business License Nos. _____
 (If Applicable) State # _____ Electrical # _____ Plumbing # _____ Hvac # _____
8. NAICS Code: _____
 (2-6 Digit Code found on your IRS Tax Return. You may also find your NAICS Code by visiting <http://www.census.gov/naics/>)

***** THIS SECTION APPLIES TO MANUFACTURERS, MERCHANTS & BOTTLERS ONLY *****

9. **Manufacturers** gross receipts in connection with or from the business during the year ending on the 31st day of December preceding.
 Aggregate Gross Receipts \$ _____
 Aggregate Gross Receipts Less \$400,000 = \$ _____
10. **Merchants and Bottlers** aggregate cost value of all merchandise purchased for sale in the course of such business during the year ending on the 31st day of December preceding.
 Aggregate Gross Purchases for Resale \$ _____
 Aggregate Gross Purchases for Resale Less \$400,000 = \$ _____

NOTE: Any applicant qualifying under #8 or #9 of this application must furnish the figures requested under oath or affirmation.

EXEMPTION: Any manufacturer that has aggregate gross receipts or any merchant or bottler that has aggregate gross purchases for resale under \$100,000 will pay a license fee of \$50.00. However, the licensing office must receive a letter stating this by February 15th.

11. The undersigned applicant further states that he has complied and will continue to comply with all the Ordinances of the Town of Middletown. Yes No

Signature of Applicant or Corporate Officer

Home Address of Applicant or Corporate Officer

Print Name Plainly Here

Cell Phone Number

Title

E-Mail Address

MAKE CHECK PAYABLE TO: TOWN OF MIDDLETOWN

MAIL TO: Town of Middletown
 Department of Licensing
 19 West Green Street
 Middletown, DE 19709-1315